



## Employment Verification Check Applicant Information & Order Criteria

### APPLICANT INFORMATION FOR ALL BACKGROUND CHECKS

1. First Name
2. Middle Name (optional)
3. Last Name
4. Social Security Number
5. Date of Birth

### CRITERIA FOR EMPLOYMENT VERIFICATION CHECK

1. Employer Company Name
2. Employer City
3. Employer State

#### OPTIONAL

1. Employer Contact Name
2. Employer Phone Number
3. Start Date
4. End Date
5. Job Title
6. Salary
7. Previous Name
8. Applicant Phone Number